

CHRONOLOGY OF SIGNIFICANT EVENTS FORM

Social Work Inspection Agency Report
An Inspection into the Care and Protection of Children in Eilean Siar
October 2005

Recommendation 16

"All of the Agencies involved in protecting children must gather the information they have on individual children at risk into a chronology of key events and contacts, review it regularly and make sure it is passed on to the professional with the lead role in protecting the child. The professional with the lead role must co-ordinate this into a multi-agency chronology on a regular basis" (Paragraph 153).

ACTION

1. Chronology form should be added to every child health record for completion by caseload holder (Health Visitor, GP and Hospital Records)
2. Caseload holder should enter significant events and contacts which impact on a child's development.
3. If a cause for concern arises enter all contacts with health services and with other agencies and take appropriate action.
4. Professional lead with responsibility for co-ordinating care enters this into multi-agency chronology. Professional lead is appointed at multi-agency child protection professionals meeting.
5. When a child moves into the area, caseload holder reads record, creates a chronology form if one does not exist and enters all relevant information.
6. An up to date copy of the chronology form should accompany any reports to child protection case conferences or review meetings

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NAME

D.O.B.

DATE	EVENT	ACTION / OUTCOME